

GROWING THROUGH COORDINATORS

HB, SHB and Rotorua

Growing Through Grief Coordinators work with a team to provide the Seasons programme for children and young people experiencing loss and grief.

We are seeking new coordinators for the following Growing Through Grief services:

1. **Growing Through Grief Hawkes Bay** - a second coordinator for the Napier and Hastings area.
2. **Growing Through Grief Southern Hawkes Bay** - a coordinator for the Dannevirke, Woodville, Weber and surrounding rural areas.
3. **Growing Through Grief Rotorua** - a second coordinator for the Rotorua area

The positions are permanent, part-time, 12 hours per week (HB and Rotorua), 15 hours per week (SHB).

For this position you will need:

- Excellent communication skills, organisational ability and experience working with children required.

As essential aspects of the Coordinator's role, the successful applicant will:

- Respond to enquiries from parents, caregivers and agencies etc and take enrolments and coordinate a team of volunteer facilitators
- Oversee the weekly delivery of the programme and work confidently with children, often facilitating groups in the programme
- Work in conjunction with a local management committee
- Keep records, present a written monthly report and attend to other administrative tasks
- Be responsible for publicity, promotion and networking and undertake initial training and ongoing professional development

The ideal person will have experience working with children, and volunteer and/or work experience in a social service or educational organization. A relevant qualification would be an advantage.

Applications close 9th November (HB and SHB) and 17th November (Rotorua)

An application form and job description can be obtained from Dee at 06 8339108 or email dee@wasstb.com

A community service of
the Waipapu Anglican Social
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'strengthening our communities'

www.waipuangelicansocialservices.org.nz